

**UVJC Board of Trustees**  
Meeting Minutes  
3 March 2015  
7:00 pm – Roth Center for Jewish Life

**Present:** Richard Abel, Felixa Eskey, Gloria Finkelstein, Devora Gronauer, Robyn Jacobs, Deb Kaplan, Jeff Lubell, Laura Rosenthal, Rusty Sachs, Robert Shumsky, Stephen Woloshin

**Regrets:** Sue Berg, Lori Hirshfield, Rachel Kleinbaum

**1. Call to order and welcome by Deb Kaplan at 7:00 PM**

**2. President's Remarks**

- a. Additional agenda item: **"Bimah Baskets" proposal** from social action committee
  - i. The social action committee proposed that funds typically used for High Holiday flowers be applied to the purchase of "Bimah Baskets" - decorative baskets, filled with items for donation following the holidays.
  - ii. Following discussion, the board determined that such baskets would be a nice option at Shabbat or B'nai Mitzvah services but did not feel that creating a policy for High Holidays would be appropriate.
  - iii. The board will look for ways to **promote the use of "Bimah Baskets" at other UVJC functions.**

**3. Approval of Minutes: January 13, 2015**

Laura moved to approve the minutes. Devora seconded. Minutes were approved without modification.

**4. Rabbi's Report**

- a. Rabbi thanked the Board and wider UVJC community for the support **around** the loss of his mother.
- b. Religious school
  - i. Preparing for Purim.
  - ii. A Klezmer/Israeli ensemble will be performing for the school and community this Sunday (March 8) at 10:00 am.
  - iii. **A number of B'nai Mitzvahs are coming up**, beginning in May.
- c. Rabbi offered Kudos to the Ruach committee for its energy and ideas.

**5. Treasurer's Report: Rusty Sachs**

- a. The financial reports for this year are without surprises.
- b. Running \$15-19K below last year due to decreased enrollment – there remain some delinquent accounts for which payment is anticipated.
- c. Laura inquired about some of the expenses listed as "miscellaneous". **It was explained that** some expenses were related to UVJC providing financial support to the Reform Service which had previously been funded by Hillel. The treasurer will meet with the bookkeeper and see if some items can be better categorized.

Laura Rosenthal 3/17/2015 1:38 PM  
**Formatted:** Line spacing: single

Laura Rosenthal 3/16/2015 8:06 PM  
**Deleted:** Absent

Laura Rosenthal 3/16/2015 8:37 PM  
**Deleted:** Guests: None

Laura Rosenthal 3/16/2015 8:31 PM  
**Deleted:** Proposal

Laura Rosenthal 3/16/2015 8:47 PM  
**Deleted:** determined that it

Laura Rosenthal 3/17/2015 1:44 PM  
**Formatted:** Space After: 6 pt, Add space between paragraphs of the same style

Laura Rosenthal 3/16/2015 8:44 PM  
**Deleted:** the motion

Laura Rosenthal 3/17/2015 1:41 PM  
**Deleted:** surrounding

Laura Rosenthal 3/17/2015 1:38 PM  
**Formatted:** Indent: Left: 0.25", Line spacing: single

Laura Rosenthal 3/17/2015 1:38 PM  
**Formatted:** Line spacing: single

Laura Rosenthal 3/16/2015 8:08 PM  
**Deleted:** season will be

Laura Rosenthal 3/17/2015 1:44 PM  
**Formatted:** Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style, Line spacing: single

Laura Rosenthal 3/17/2015 1:38 PM  
**Formatted:** Line spacing: single

d. Jeff asked about comparison of current status to budget. The budget has not been entered into software to allow for such reporting. The treasurer will look into having this data entered and preparing a budget comparison statement for future meetings.

**6. Ruach Committee: Jeff Lubell**

- a. The Ruach Committee has a full roster of volunteers. A Ruach committee retreat is planned for March 22, 2015.
- b. Committee will continue to focus initially on the Shabbat experience.
  - i. It was suggested the committee look into opportunities to offer Aliyot to a broad base of the membership, the concept of group aliyot was introduced.
- c. Procedural questions were addressed regarding official appointment of the committee and a committee chair. Deb asked for a recommendation from the committee regarding membership and leadership. She will then take this into consideration and offer approval as appropriate.

**7. Tuck Project Update: Rob Shumsky**

- a. The UVJC membership project was not selected for a Tuck First Year Project. Rob will send the proposal to the Jewish Student Group.
- b. It was suggested that the membership project (survey) move forward without further delay. This item will be addressed at the board retreat on March 15.

**8. Personnel Handbook: Laura Rosenthal**

- a. UVJC staff have reviewed and offered feedback.
- b. Minor changes were made to align office closure policy with actual practice surrounding the Jewish holidays, to align with days of mourning, and to remove wording around disclosure of prescription medication.
- c. Thanks were offered to Rusty for his work on this project.
- d. Gloria moved to approve the Personnel Handbook, Robyn seconded the motion. The Personnel Handbook was adopted.

**9. Board Code of Conduct:**

- a. Briefly reviewed. Board members were asked to review for finalization and signature at the Board Retreat.

**10. Nominating Committee: Rich Abel**

- a. The Nominating Committee needs to be convened to nominate new officers and board members. The committee is composed of: 2 UVJC board members, 2 non-board members.
- b. Board term status:
  - i. 4 board members will be completing their first 3-year term (Rusty, Rob, Felixa and Devora) – all are eligible for another 3-year term.
  - ii. Deb completes 6 years of service and will continue on the board as Immediate Past President.
  - iii. 2 board seats are empty and can be filled.
- c. For those board members who have joined to fill vacancies – they will be considered to have completed one full year following their first complete year of service.

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Indent: Left: 0.25"

Laura Rosenthal 3/17/2015 1:43 PM  
Formatted: Normal, Indent: Left: 0.25", No bullets or numbering

Laura Rosenthal 3/17/2015 1:36 PM  
Deleted: Is fully staffed

Laura Rosenthal 3/16/2015 8:38 PM  
Deleted: - ... (1)

Laura Rosenthal 3/16/2015 8:38 PM  
Deleted: 3/22/15

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Indent: Left: 0.25"

Laura Rosenthal 3/17/2015 1:41 PM  
Deleted: by the first year Tuck class

Laura Rosenthal 3/17/2015 1:39 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style

Laura Rosenthal 3/17/2015 1:39 PM  
Formatted: Not Superscript/ Subscript

Laura Rosenthal 3/17/2015 1:40 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style

Laura Rosenthal 3/16/2015 8:22 PM  
Deleted: true

Laura Rosenthal 3/16/2015 8:22 PM  
Deleted: s

Laura Rosenthal 3/17/2015 1:45 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style, Line spacing: single

Laura Rosenthal 3/16/2015 8:40 PM  
Deleted: ition

Laura Rosenthal 3/16/2015 8:40 PM  
Deleted: Board

Laura Rosenthal 3/16/2015 8:40 PM  
Deleted: Members

Laura Rosenthal 3/16/2015 8:40 PM  
Deleted: of UVJC

Laura Rosenthal 3/17/2015 1:42 PM  
Deleted: Kaplan

Laura Rosenthal 3/16/2015 8:41 PM  
Deleted: membership

Laura Rosenthal 3/16/2015 8:41 PM  
Deleted: currently

- d. Timeline for committee: Annual Meeting scheduled for May 30<sup>th</sup>. New slate of members and officers should be available 4-6 weeks prior to this date so that names can be distributed to the membership for consideration

Laura Rosenthal 3/16/2015 8:48 PM  
Formatted: Superscript

**11. Board Retreat – Sunday, March 15, 2015, at 1:30 pm**

- a. Discussion regarding agenda. “Themes” from outstanding action items:
  1. Strategic Planning/Vision Statement
  2. Budgeting process/Annual audit
  3. Membership (Rob will work with Carole to see how membership has changed with different dues structures.)
  4. Affiliation/Hebrew name
  5. Fundraising/Dues collection (Laura will distribute an article to the BOT which discusses alternate dues structures.)

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

Laura Rosenthal 3/16/2015 8:25 PM  
Deleted: - ... [2]

Laura Rosenthal 3/17/2015 1:37 PM  
Deleted:

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

**12. Upcoming events**

- a. Film Festival - March 19, 22, 26, 30 – Carpenter. March 19 -- “Deli Man” – pre-movie “Nosh and Kibbitz” at 6:00 with film starting at 7:00 pm.
- b. Second Night Seder – Saturday, April 2, 2015. Caterer is hired. Robyn will do set up; event has not yet been advertised. Discussion about early enough start time for younger families.
- c. Annual Dinner - May 3, 2015, 5-8 pm. Work is underway. Fundraising will be through gift basket raffle and a few silent auction items. BOT will be donating a basket “my favorite things” – Deb requested donations from board members.

Laura Rosenthal 3/17/2015 1:43 PM  
Deleted: set

Laura Rosenthal 3/17/2015 1:46 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

Laura Rosenthal 3/17/2015 1:46 PM  
Formatted: Indent: Left: 0.25", Space After: 6 pt, Add space between paragraphs of the same style

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Indent: Left: 0.25", Line spacing: single

Laura Rosenthal 3/16/2015 8:29 PM  
Deleted: A

Laura Rosenthal 3/17/2015 1:38 PM  
Formatted: Line spacing: single

**13. Other business**

- a. Community Project Preservation will not be moving forward for this year due to timing issues and community numbers. Maybe reconsidered for a future date

**14. Adjourn**

- a. Rusty moved to adjourn the meeting, Devora seconded. Meeting adjourned at 8:42 pm.

Respectfully Submitted,  
Robyn Jacobs  
Secretary