



Kol Ha'Emek, The Upper Valley Jewish Community

Roth Center for Jewish Life
5 Occom Ridge, Hanover, NH 03755

May 24th, 2018

Shalom Everyone,

This letter is your official notice that the Kol Ha'Emek Annual Meeting will take place Sunday, June 10, at 5:30 pm at the Roth Center for Jewish Life. Each year, a quorum of members in good standing must adopt a budget for the following year, as well as a slate of officers and members of the Board of Trustees.

Enclosed with this letter please find the following:

1. Agenda for the 5778 (2018) annual meeting
2. Proposed 5779 (2018-19) budget
3. Absentee ballots (3) for budget vote, Board of Trustees vote and Amend Bylaws vote
4. Minutes of last year's annual meeting.

In addition to electing trustees and officers, the membership will determine the budget for the coming year. We will also consider two amendments to our Bylaws, housekeeping measures designed to align our operating year and fiscal year to allow us to operate more efficiently and in a more logical fashion.

You will note that our Sustainability Campaign is well under way. We set an ambitious goal at the end of 2017 – raise half a million dollars over five years. Five months in to the project, we have already generated pledges well in excess of \$300,000, with much of it already in hand. We also seek volunteers to staff Membership and Fundraising Committees in order to satisfy these functions and reach out to both prospective and current members in supporting and growing our Jewish Community.

If you haven't had a chance to look at the synagogue's programming lately, please do so. There are enriching events going on every week; check our website, www.uvjc.org. With a mix of Shabbat service formats for our diverse community, film festivals, social events, concurrent High Holiday services, a dynamic Hebrew school, adult education offerings, social action opportunities, and a women's group, we provide an invaluable resource in the Upper Valley. We look forward to updating you on current programming – and getting your input on how to further strengthen our community at the Annual Meeting.

PLEASE JOIN US FOR A COOK-OUT DINNER! We'll be sitting down to a dinner of kosher hamburgers, hot dogs, veggie burgers, salads, and non-dairy desserts at 5:30 pm, with the meeting beginning at 6:30 pm. Please bring food to share*:

- *Last names A - M, please bring some sort of salad
- *Last names N - Z, please bring a dessert (non-dairy)

If you are unable to attend, please complete the three absentee ballots, and make sure they reach the UVJC office before 6:30 p.m. on Sunday, June 10, 2018. We will count all absentee ballots received at that time. You may return your Absentee Ballot by email to office@uvjc.org, in person, or by mail.

B'shalom,
Rusty Sachs, UVJC President



Kol Ha'Emek, The Upper Valley Jewish Community

ANNUAL MEETING
Sunday June 10, 2018 at 6:30 pm
Roth Center for Jewish Life

AGENDA

1. Call to Order
2. Adoption of the Minutes from the Annual Meeting June 4, 2017
3. Remarks by President
4. Report of the Nominating Committee and Voting on Members of the UVJC Board of Trustees
5. Presentation and Voting on the Budget
6. Rabbi Search Committee Report
7. Adjournment

5779 (2018/19) Budget Summary

	Actual 9/10-8/11 5771	Actual 9/11-8/12 5772	Actual 9/12-8/13 5773	Actual 9/13-8/14 5774	Actual 9/14-8/15 5775	Actual 9/15-8/16 5776	Actual 9/16-8/17 5777	Budget 9/17-8/18 5778	Forecast 9/17-8/18 5778	Proposed Budget 9/18-8/19 5779
				<u>INCOME</u>						
Dues	\$165,569	\$187,727	\$191,328	\$203,858	\$185,186	\$179,440	\$179,289	\$185,000	\$185,000	\$185,000
School tuition and fees	29,989	35,356	33,745	31,679	19,115	23,135	24,420	22,000	22,000	22,000
Unrestricted Donations	87,953	66,903	60,553	62,534	65,201	55,151	56,260	65,000	65,000	60,000
Other-Sales/Dinner/Pgms	3,489	2,427	21,143	15,629	17,412	11,893	17,743	15,000	15,000	7,000
INVESTMENT INCOME	\$1,880	\$1,853	\$1,139	\$1,033	\$1,031	\$1,010	\$5,694	\$1,000	\$1,000	5,000
Income before XFR	\$288,880	\$294,266	\$307,908	\$314,733	\$287,945	\$270,629	\$283,406	\$288,000	\$288,000	\$279,000
Transfer from Sustainability fund									\$10,000	65,000
Transfer from Restricted Funds (for their designated purposes - offsetting expense shown below)									\$17,500	17,500
Income after XFR	\$288,880	\$294,266	\$307,908	\$314,733	\$287,945	\$270,629	\$283,406	\$288,000	\$315,500	\$361,500
				<u>EXPENSES</u>						
Employment -UVJC	\$231,813	\$182,731	\$192,349	\$208,325	\$208,082	\$175,882	\$169,133	\$210,000	\$200,000	\$250,000
Operations - UVJC	32,207	30,901	37,265	36,824	37,096	37,026	40,349	36,000	46,000	40,000
Expenses related to Inco	15,938	18,196	23,809	23,412	28,098	27,217	25,090	24,000	24,000	25,000
Employment - School	18,411	16,313	19,830	22,672	18,470	16,115	14,105	18,000	18,000	18,000
Operations - School	8,920	11,498	13,683	24,843	14,188	9,396	6,387	10,000	10,000	10,000
Restricted Funds Expenses									17,500	17,500
TOTAL EXPENSES	\$307,289	\$259,639	\$286,936	\$316,076	\$305,934	\$265,636	\$255,064	\$298,000	\$315,500	\$360,500
Net Income (Loss)	(\$18,409)	\$34,627	\$20,972	(\$1,343)	(\$17,989)	\$4,993	\$28,342	(\$10,000)	\$0	\$1,000
Note: Including extra Operations expense for relocation expenses of \$10,000 in 5788 along with extra Sustainability Fund Transfer										
Total Membership	208	209	203	193	196	192	195	198	198	

Absentee Ballot

For Budget Vote – June 10, 2018

Kol Ha'Emek, the Upper Valley Jewish Community

This sheet contains space for TWO absentee votes. Single members should use only one of the two; family/ household members are entitled to two votes.

Please return your completed absentee ballot either by email, U.S. mail or hand-deliver it to the UVJC office so that it arrives **NO LATER THAN 6:30 PM on SUNDAY, JUNE 10, 2018**. If you deliver it during the weekend, please place it in the box on the UVJC office door.

Please note that the budget vote at the meeting will be by a show of hands, not a secret ballot. Absentee ballots will be destroyed after the vote is complete.

PRINT your name(s) here. If your household has 2 members, please **print** both names.

#1 _____ #2 _____

Vote either "yes" or "no" to adopt the 5779 (2018/19) UVJC budget by placing a large "X" in the appropriate space. A YES on the budget includes dues as follows (no change) for 5779 (2018/19):

Family	\$1,400	Senior Couple	\$1,050
Single	\$690	Senior Single	\$515
Non-Res Single	\$190	Non-Res Family	\$345
1st Year Family	\$630	1st Year Single	\$316
Chai	\$2,000	Tzadik	\$3,600

BALLOT VOTE PERSON #1:

I vote **YES** to adopt the 5779 (2018-19) budget and associated dues: _____
(make a large "X")

I vote **NO** on adopting the 5779 (2018-19) budget and associated dues: _____
(make a large "X")

Person #1 please sign here: _____

BALLOT VOTE PERSON #2:

I vote **YES** to adopt the 5779 (2018-19) budget and associated dues: _____
(make a large "X")

I vote **NO** on adopting the 5779 (2018-19) budget and associated dues: _____
(make a large "X")

Person #2 please sign here: _____

Absentee Ballot

For Board of Trustees Vote – June 10, 2018

Kol Ha'Emek, the Upper Valley Jewish Community

This sheet contains space for TWO absentee votes. Single members should use only one of the two; family/ household members are entitled to two votes

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Please note that the vote for Board of Trustees members and officers will not be by secret ballot but rather by a show of hands. Absentee ballots will be destroyed after the vote is proclaimed complete.

PRINT your name(s) here. If your household has 2 members, **print** both names.

#1 _____ #2 _____

For a Full Term (3 years) on the Board of Trustees	
Nominee	Term Ends
Bayle Drubel	2021
Robert Greene	2021
Laura Harris-Hirsch	2021
Stephen Kantor	2021

Officers Serving a 1-year term Commencing 2018		
Office		Term Ends
President	Debbe Callaghan	2019
Vice-president	Thomas Cochran	2019
Vice-president	Jeff Lubell*	2019
Vice-president	Kathy Parsonnet	2019
Secretary	Sue Berg*	2019
Treasurer	Paul Etkind	2019

*incumbent/second term

BALLOT VOTE PERSON #1:

I vote **FOR** the above slate. _____
(make a large "X")

I **DO NOT** vote for the above slate. _____
(make a large "X")

Person #1 please sign here: _____

BALLOT VOTE PERSON #2:

I vote **FOR** the above slate. _____
(make a large "X")

I **DO NOT** vote for the above slate. _____
(make a large "X")

Person #2 please sign here: _____

Absentee Ballot

For Vote to amend Bylaws – June 10, 2018

Kol Ha'Emek, the Upper Valley Jewish Community

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Please note that the budget vote at the meeting will be by a show of hands, not a secret ballot. Absentee ballots will be destroyed after the vote is complete.

PRINT your name(s) here. If your household has 2 members, please **print** both names.

#1 _____ #2 _____

Vote either "yes" or "no" to adopt the following amendment to the UVJC Bylaws:

Proposed amendments to Bylaws. Changes in color.

ARTICLE V: BOARD OF TRUSTEES

Section 3: *Terms*. The term of office for Board of Trustees members shall begin on **July 1** following the annual meeting at which they are elected, and shall be for three (3) years. Terms shall be staggered so that approximately one-third of the members' terms expire each year. Each trustee may serve no more than two (2) complete and consecutive three-year (3-year) terms. In no case shall a trustee serve more than eight (8) consecutive years. Any member of the Board of Trustees who is absent from three consecutive meetings without notifying the secretary of the Board or the secretary's designee may be considered to have resigned from the Board

ARTICLE XVI: FISCAL YEAR

The fiscal year shall begin on **July 1** and end on **June 30**.

BALLOT VOTE PERSON #1:

BALLOT VOTE PERSON #2:

I vote **FOR** the above amendments. _____
(make a large "X")

I vote **FOR** the above amendments. _____
(make a large "X")

I **DO NOT** vote for the above amendments. _____
(make a large "X")

I **DO NOT** vote for the above amendments. _____
(make a large "X")

Person #1 please sign here: _____

Person #2 please sign here: _____

Conduct of the Annual Meeting

Prepared for June 10, 2018

1. The Annual Meeting

The annual meeting, which must occur between April 1 and June 30 of each year, is when members in good standing assemble as the organization's legislative body

- (a) to elect members and officers of the Board of Trustees,
- (b) to approve the annual budget, and
- (c) to conduct "such other business" as shall have been specified in the call to the meeting sent "by email or first class mail to every member at least fourteen (14) days prior."

2. What "other business"?

Only items duly warned may be brought to a vote at the annual meeting of the membership.

3. Quorum

A quorum of the membership (the minimum number of members required to be present for a legitimate meeting of the membership to occur) is ***ten (10) percent of the members or twenty-five (25) members***, whichever is fewer.



Upper Valley Jewish Community

MINUTES OF THE ANNUAL MEETING - DRAFT

Sunday, June 4, 2017 at the Roth Center for Jewish Life

Present: Over 40 members of the congregation. Rabbi Boraz.

- 1. Call to Order & Welcome (Rusty Sachs):** Shared that we are an increasingly vibrant community. If a member has an interest we can make a program happen. One example is the newly formed women's group with its monthly activities.
- 2. Approval of Minutes:** Last year's Annual Meeting minutes approved as written.
- 3. Nominating Committee (Lisa Silbert)** Committee members: Deb Kaplan (chair), Lisa Silbert, Robyn Jacobs. BOT Slate presented for approval
President: Rusty Sachs **Vice Presidents:** Laura Rosenthal, Jeff Lubell, Rob Shumsky **Treasurer:** Bill Brown **Secretary:** Sue Berg
Continuing Members: Debbe Callaghan, Felix Eskey, Gloria Finkelstein, Matthew Henken, Thomas Cochran, Lynn Schwartz, Stephen Woloshin
New Members: Alice Berliner, Paul Etkind
Terms Completed: Robyn Jacobs, Deb Kaplan, Rachel Kleinbaum **Motion: Accept the slate as presented (Passed)**
- 4. Rabbi Remarks:** This year marks our 20th at the Roth Center. There is no doubt about the future of our people at this community. We are building Jewish identity one soul at a time. Our Social Action Committee and others are also involved in caring for the larger community. Our Hebrew school students are developing strong Jewish identities as exemplified in quotes the Rabbi read from the 7th grade student exams. The UVJC and Dartmouth College have an 1861 Czech Holocaust scroll on permanent loan via an agreement with the Memorial Scrolls Trust based in England. The scroll was probably written in Jerusalem. The scroll is currently being repaired. Its rededication will be part of our 20th year celebration highlighting that all we do as a community is grounded in Torah.
- 5. Treasurer Report (Bill Brown):** No dues increase this year. Planned ~\$4,000 deficit budget. We have a good amount of money available (~\$300,000) in restricted funds (cemetery, school events, adult education) This is separate from the general operating budget. Members are encouraged to ask for funding if they'd like to host a special event.
Our membership is aging with fewer young families. Each family brings in about \$2,000/year. We need to attract more young families with students for the school. **Motion: Accept the budget as presented (Passed)**
- 6. Call for donations to offset the budget deficit (Rusty Sachs):** Rusty shared that an anonymous donor has pledged up to \$1,000 in a matching gift. Urged members to meet this challenge. Several individuals pledged \$100 or \$200 each for a total of \$1700 thus reducing the planned deficit by \$2700.00.
- 7. Mishpacha award:** Karen Manning presented the award to Kathy Parsonnet for her dedication to our community as a Hebrew School teacher, singer, provider of Shabbat Kiddush, administrative help and more – whatever needs doing, Kathy will volunteer.

8. **High Holiday Dedication Recognitions:** Rabbi Boraz thanked Gary Schwartz and Nathan Margolis for their selfless dedication to ensuring that our many High Holiday services run smoothly. For many years they have both sacrificed their own prayer time to ensure the rest of us can celebrate these sacred days. Nathan was presented with a gift. Gary was unable to attend the annual meeting so will be presented with his gift at another occasion.
9. **Ruach Committee (Jeff Lubell)** We are trying lots of new things, stance is to say yes to people who have ideas. ~2-dozen participated in a Shavuot hike led by Shira Hoffer. Upcoming events: June 17 – Pot luck & Havdalah service, June 24 – Contemplative service with guided Jewish meditation. Let the committee know if there are things you want to do.
10. **Addition of Hebrew Name (Jeff Lubell)** A recent community vote elected to add a Hebrew name to the UVJC. A system was used to maximize votes. The top 2 choices were Kol HaEmek (63%) and Beit Shalom(37%). 8% indicated a preference not to add a Hebrew name. Our new name will be *Kol HaEmek, The Upper Valley Jewish Community*. Kol HaEmek means “Voice of the Valley”. Those in attendance expressed satisfaction with the name choice and liked the connection with Dartmouth’s “Voice in the Wilderness” The legal name will remain the Upper Valley Jewish Community.

Adjourned 7:30 pm
Respectfully Submitted,
Susan Berg, Secretary

UPPER VALLEY JEWISH COMMUNITY							
5777 (2016/17) Budget Summary							
	Actual	Actual	Actual	Actual	Actual	YTD thru	Proposed
	9/10-8/11	9/11-8/12	9/12-8/13	9/13-8/14	9/14-8/15	19-May-16	Budget
	5771	5772	5773	5774	5775	5776	5777
INCOME							
Dues	\$165,569	\$187,727	\$191,328	\$203,858	\$185,186	\$168,599	\$185,000
School Tuition and Fees	29,989	35,356	33,745	31,679	19,115	22,305	22,000
Unrestricted Donations	87,953	66,903	60,553	62,534	65,201	42,099	65,000
Other-Sales/Dinner/Pgms	3,489	2,427	21,143	15,629	17,412	10,153	15,000
TOTAL INCOME	\$287,000	\$292,413	\$306,769	\$313,700	\$286,914	\$243,156	\$287,000
EXPENSES							
Employment -UVJC	\$231,813	\$182,731	\$192,349	\$208,325	\$208,082	\$113,485	\$210,000
Operations - UVJC	32,207	30,901	37,265	36,824	37,096	26,196	36,000
Expenses related to Income	15,938	18,196	23,809	23,412	28,098	21,812	24,000
Chair Refurbishment							
Employment - School	18,411	16,313	19,830	22,672	18,470	13,195	18,000
Operations - School	8,920	11,498	13,683	24,843	14,188	6,110	10,000
TOTAL EXPENSES	\$307,289	\$259,639	\$286,936	\$316,076	\$305,934	\$180,798	\$298,000
INVESTMENT INCOME	\$1,880	\$1,853	\$1,139	\$1,033	\$1,031	\$589	\$1,000
Net Gain or Loss	\$(18,409)	\$34,627	\$20,972	\$(1,343)	\$(17,989)	\$62,947	\$(10,000)
Total Membership	208	209	203	193	196	192	
Family Members & Couples	144	143	139	135	126	128	
School Children	75	83	79	67	53	55	